



Serving Georgia's Franchised Motor Vehicle Dealers

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William F. Morie
President

November 22, 2011

TEMPORARY OPERATING PERMITS

IN ORDER TO PURCHASE TOPS FROM GADA OR GENERATE TOPS ELECTRONICALLY USING THE GADA WEB SERVICE, DEALERS MUST FIRST SET UP A SPECIAL TOP ACCOUNT WITH GADA. IF YOU HAVE NOT SET UP A SPECIAL TOP ACCOUNT WITH GADA YOU MUST DO SO AS SOON AS POSSIBLE.

YOU WILL NOT BE ABLE TO PURCHASE TOPS FROM GADA OR GENERATE TOPS (AS REQUIRED BY LAW) USING THE GADA WEB SERVICE, IF YOU DO NOT HAVE A TOP ACCOUNT SET UP WITH GADA.

TO SET UP A TOP ACCOUNT WITH GADA, GO TO www.gada.com AND CLICK ON THE LINK FOR TOPS.

IF YOU HAVE ALREADY REGISTERED WITH GADA, YOU NEED NOT DO SO AGAIN. YOUR INITIAL ORDER OF TOPS WILL BE SHIPPED TO YOU AUTOMATICALLY AND YOU WILL RECEIVE AN EMAIL WITH INFORMATION ON HOW TO LOGIN TO TOP.GADA.COM.

Also, GADA has learned that many dealers have received a letter from the Department of Revenue regarding the TOP program. While dealers are strongly encouraged to begin using TOPs as soon as possible after December 1, 2011, the DOR is working with law enforcement to allow for a transition period until December 31, 2011. Please see Memo on this Web page, dated October 14, 2011 from the Department of Revenue.

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